



Fuel Card Services Ltd | Telephone 0844 870 9988
The Black Barn, Manor Farm | Fax 0844 870 7598
Manor Road, Wantage | enquiries@fuelcardservices.com
Oxfordshire OX12 8NE | www.fuelcardservices.com

Dear Sir/Madam,

You are just TWO signatures away from savings on your fuel bill.

We would like to take this opportunity to confirm, with thanks, the interest you have expressed in opening a **Diesel Direct credit account with Fuel Card Services.**

We need just five minutes of your time and just a little more detail about your business to open your account.*

Therefore, I have attached some simple forms for you to complete and return to us.

Just TWO signatures required please...

There are two signatures required from an authorised signatory on the attached forms, plus the blank areas which we need you to kindly complete.

Please could you return the forms by **FAX to 0844 870 7598** or **POST** at your earliest convenience to:

FREEPOST, RSET-ZKES-YHXR, Fuel Card Services, Wantage, OX12 8NE

We look forward to receiving the completed forms so that we can ensure that you start to enjoy all the best in value, service and quality that a **Diesel Direct fuel card from Fuel Card Services** can offer you.

In the mean time, should you require any further assistance, please do not hesitate to contact us on **0844 870 9988**.

Yours faithfully,

The Fuel Card Services Team

Tel 0844 870 9988
enquiries@fuelcardservices.com

*subject to credit status



Collect Tesco Club Card Points

See Details Below

Quality accreditation for fuel
card management systems



Fuel Card Services Ltd. Registered in England & Wales No. 2107821.
Registered Office: Alexandra House, Lawnswood Business Park, Redvers Close, Leeds, LS16 6QY.

a **DCC** company

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Fuel Card Services is delighted to offer the Diesel Direct fuel card - with a nationwide network of filling stations where your drivers can fill up with diesel without needing cash.

The aim of *Fuel Card Services* is to be YOUR strategic partner to meet your individual needs and offering the highest level of service at the most competitive prices. This proposal will identify the following key areas, which we feel will be of benefit to you and YOUR business:

FUELCARD SERVICES		FUEL CARD BENEFITS				
Benefits	Fuel card	Company debit card	Company credit card	Pay & reclaim	Cash	Tank in yard
Fixed price below pump including motorways	✓					
Purchases restricted to fuel products	✓					
Purchases restricted to a named vehicle	✓					
No up front payments (only pay for the fuel you use)	✓	✓	✓	✓	✓	
Interest free credit	✓		✓			
Free online fuel account management	✓					
VAT approved invoice/statement (no need for individual receipts)	✓					
EU 6th Directive ready	✓					
Online card cancellation (24hr)	✓					
Fuel management & cost centre reports	✓					

Value

Low prices - Up to 4p per litre saving off of the national average diesel price

Fixed weekly diesel price - Available at all Diesel Direct / Keyfuels sites throughout the UK

No regional price variances - The same low diesel price wherever you fill up in the UK

Pay as you go - No up front payments* or cash tied up in your tank stock, only pay for the fuel you use

Interest free credit and simple payment terms - No up front payments*

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Service

Access to over 1900 sites - Including Tesco**, Morrisons and Somerfield supermarket forecourts

Motorway coverage - Discounted diesel also available from Moto motorway service stations

Free fuel management reporting - Detailed and flexible fuel analysis reports available online 24/7

Tesco Clubcard Points - Collect one Clubcard point for every £2 spent on fuel at a Tesco Forecourt

Quality

No unauthorised purchases - Fuel card use is restricted to diesel fuel and lubes only.

Quality fuels - Our Diesel Direct / Keyfuels fuel cards are selected service stations supplying quality diesel fuel from Shell, Texaco, Esso, BP and Murco.

Fuel Card Services is a part of DCC - The leading oil and liquefied petroleum gas (LPG) sales, marketing and distribution business in Britain and Ireland.

*subject to credit status

Service from Fuel Card Services

Site locations, account management, quality fuel and meeting our customers' expectations.

The Diesel Direct card from the Fuel Card Services offers a network of approximately 1900 discounted Diesel Direct (Keyfuels) sites nationwide, in urban areas as well as major routes, where you can fill up with diesel.

Of these 1900 sites, you have multiple brands available, including: ALL Tesco**, Morrisons & Somerfield supermarkets, as well as selected BP, Shell, Texaco, Esso, and Total service stations.

Account Management:

Cards can be placed on *stop* promptly, and we aim to have all replacement cards with you within seven working days.

With *Fuel Card Services* you can benefit from a state of the art online management tool, which provides you with full control over your account at the touch of a button.

Reports on your drivers' or vehicles' fuel drawings can be provided. These can be sent on a routine basis and provide valuable information to your organisation.

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Customer Satisfaction:

Fuel Card Services is committed to meeting YOUR service expectations. The team here at *Fuel Card Services* will provide you with the highest level of customer service.

Value - Savings from Fuel Card Services

Weekly Nationwide Pricing:

We monitor our fuel prices daily to ensure that we are always competitive with other fuel suppliers. We aim to be consistently below the UK average pump price.

Diesel Direct is a bunkering network; we can purchase fuel from a range of suppliers to deliver into our extensive network of sites. This allows *Fuel Card Services* to negotiate the most competitive rates, which can be passed on to our valued customers.

VAT Recovery:

You can be prepared by issuing *Fuel Card Services* cards to your employees for purchasing fuel. In this way, you can avoid the risk of not being able to reclaim 20% of your fuel costs by becoming the direct purchaser of the fuel rather than your employee.

Quality from Fuel Card Services

The cards offer excellent security features:

- Cards can be set up so they can be used to draw diesel only, which restricts fraudulent use.
- PIN numbers are used at unmanned filling stations.
- Where the registration number of the vehicle is embossed on the card, fuel should only be able to be drawn for this vehicle.
- Liability is with the card provider, two working days after notification in writing of the loss of the card.

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**A small surcharge is applied at Tesco sites

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Diesel Direct Customer Application Form

Name of Company/ Trading Name							
	If sole trader or partnership, correct legal entity should show sole proprietor or all partners' names as per the following example: M Jones & C Jones T/A Jones Manufacturing						
Contact Name							
Full Postal Address							
							Post code
Telephone Number					Fax Number		
Email Address					Mobile Number		
Home Address (if not limited company)							
							Post code
Trading from					Ltd from		
Co. Reg. Number					Ultimate Holding Co. (if applicable)		
Main business activity							
Estimated monthly fuel purchases			Bulk Tank			Present supplier	
Total number of company vehicles	Diesel		Petrol			LPG	
Type of vehicles	No. Cars		No. Vans		No. HGVs		No. Coaches
<p>We warrant that the above information is correct and we consent to Fuel Card Services Ltd. making such enquiries as it shall consider necessary regarding this application and accept that Fuel Card Services Ltd. reserves the right to reject this application without being required to state any reason. If the account is accepted the account holder agrees to be bound by the Terms & Conditions (a copy of which is available on request). I agree a card charge of £12 is payable per card per annum. Cards are valid for up to 1 year. I can confirm that the payment terms of weekly Direct Debit are acceptable (7 days from invoice date).</p>							
Authorised Signature of Company							
Full Name of Signatory					Date of Birth		
Position Held					Date		

The details you provide will only be used by Fuel Card Services Ltd. and its associated companies to keep you informed of new products and services. If you would prefer not to receive this information, please tick here.

FUEL CARD SERVICES LIMITED



**Instruction to your bank or
building society to pay Direct Debits**

Originator's Identification Number

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**Please fill in the whole form and send to:
FREEPOST, RSET-ZKES-YHXR, Fuel Card Services, Wantage, OX12 8NE**

1. Name and full postal address of your Bank or Building Society

To: The Manager _____ Bank/Building Society
Address _____

_____ Postcode _____

2. Name(s) of account holder(s)

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5. Reference Number (for office use only)

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3. Branch Sort Code

(from top right hand corner of your cheques)

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6. Instruction to your Bank or Building Society

Please pay Fuel Card Services Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Fuel Card Services Limited and, if so, details will be passed electronically to my Bank/Building Society

4. Bank or Building Society account number

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Signature(s) _____

Date _____

Banks and Building Societies may not accept the Direct Debit Instructions for some types of account



The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instruction to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Fuel Card Services Limited will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request Fuel Card Services Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Fuel Card Services Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay back when Fuel Card Services Limited asks you to.
- You can cancel a Direct Debit at any time by writing to your bank or building society. Written confirmation may be required, please also notify us.

