



Fuel Card Services Ltd
The Black Barn, Manor Farm
Manor Road, Wantage
Oxfordshire OX12 8NE

Telephone 0844 870 9988
Fax 0844 870 7598
enquiries@fuelcardservices.com
www.fuelcardservices.com

Dear Sir/Madam,

You are just TWO signatures away from savings on your fuel bill.

We would like to take this opportunity to confirm, with thanks, the interest you have expressed in opening a **BP credit account with Fuel Card Services.**

We need just five minutes of your time and just a little more detail about your business to open your account.*

Therefore I have attached some simple forms for you to complete and return to us.

Just TWO signatures required please...

There are two signatures required from an authorised signatory on the attached forms, plus the blank areas which we need you to kindly complete.

Please could you return the forms by **FAX to 0844 870 7598** or **POST** at your earliest convenience to:

FREEPOST, RSET-ZKES-YHXR, Fuel Card Services, Wantage, OX12 8NE

We look forward to receiving the completed forms so that we can ensure that you start to enjoy all the best in service, savings and security that a **BP fuel card from Fuel Card Services** can offer you.

In the mean time, should you require any further assistance, please do not hesitate to contact us on **0844 870 9988**.

Yours faithfully,

The Fuel Card Services Team

Tel 0844 870 9988
enquiries@fuelcardservices.com

*subject to credit status

Fuel Card Services is delighted to offer the BP fuel card - with a nationwide network of filling stations where your drivers can fill up with diesel without needing cash.

The aim of Fuel Card Services is to be YOUR strategic partner to meet your individual needs, whilst offering the highest level of service at the most competitive prices.

This proposal will identify the following key areas, which we feel will be of benefit to you and YOUR business:

FUEL CARD BENEFITS						
Benefits	Fuel card	Company debit card	Company credit card	Pay & reclaim	Cash	Tank in yard
Fixed price below pump including motorways	✓					
Purchases restricted to fuel products	✓					
Purchases restricted to a named vehicle	✓					
No up front payments (only pay for the fuel you use)	✓	✓	✓	✓	✓	
Interest free credit	✓		✓			
Free online fuel account management	✓					
VAT approved invoice/statement (no need for individual receipts)	✓					
EU 6th Directive ready	✓					
Online card cancellation (24hr)	✓					
Fuel management & cost centre reports	✓					

Value

Bunker pricing - Up to 4p per litre saving off of the national average diesel price

Fleet pricing - Retail price fuel card option for all your diesel and petrol needs

Pay as you go - No up front payments* or cash tied up in your tank in yard stock, only pay for the fuel you use

Interest free credit and simple payment terms - No up front payments*



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Service

Convenience - 90% of people live within a five mile radius of a BP service station

Over 1100 UK sites - Highest quality nationwide network

Motorway coverage - BP has the most extensive motorway service area network

Free fuel management reporting - Detailed and flexible fuel analysis reports available FREE online 24 hours a day

Quality

No unauthorised purchases - Fuel card use is restricted to fuel and lubes only

Quality fuels - Our BP fuel cards are accepted at all BP service stations supplying the highest quality products for you and your fleet.

Fuel Card Services is a part of DCC - The leading oil and liquefied petroleum gas (LPG) sales, marketing and distribution business in Britain and Ireland.

Service from Fuel Card Services

The BP fuel card from **Fuel Card Services** offers a network of approximately 500 discounted BP sites nationwide, including main trunk roads and motorway service areas for you to fill up with diesel.

The BP fuel card can be used at an additional 800 sites in the UK. Fuel drawn at these sites will be charged with a small surcharge.

The benefit of BP sites is that they are easily identifiable to your drivers wherever they are in the UK, offering quality fuel and quality facilities.

Account Management:

Cards can be placed on *stop* immediately using the online management system (eServices), and we aim to have all replacement cards with you within seven working days.

Weekly reports: We can tailor our reporting to identify any transactions that do not fit within your normal operational activities. This can be tailored to your exact needs and highlight any issues with drivers' usage of your fuel cards, and sent to you by post, email or available on demand online.

Customer Satisfaction:

Fuel Card Services is committed to meeting YOUR service expectations. The team here at *Fuel Card Services* will provide you with the highest level of customer service.

Quality accreditation for fuel
card management systems



Fuel Card Services Ltd. Registered in England & Wales No. 2107821.
Registered Office: Alexandra House, Lawnswood Business Park, Redvers Close, Leeds, LS16 6QY.

a **DCC** company

COST-SAVING

CUSTOMER SERVICE

CONFIDENCE

Helping protect the rainforests with
CO₂count and **coolearth**
count • control • cut

Value from Fuel Card Services

Weekly Nationwide Pricing:

We monitor our fuel prices daily to ensure that we are always competitive with other fuel suppliers. We aim to be consistently below the UK average pump price (available on our bunker pricing option).

VAT Recovery:

By issuing *Fuel Card Services* cards to your employees for purchasing fuel, you can avoid the risk of not being able to reclaim 20% of your fuel costs by becoming the direct purchaser of the fuel rather than your employee.

Reduce Variable Costs – Engine Damage:

According to independent research published by the Consumers' Association, the 2% saving in filling up on lower grade fuel may result in a 7% increase in fleet depreciation caused by increased engine damage.

Fuel Card Services can help you by only providing you with quality diesel, available from all BP service stations.

Quality from Fuel Card Services

The cards offer excellent security features:

- Cards can be set up so they can be used to draw diesel or petrol only, restricting fraudulent use.
- Liability is with the card provider, immediately after notification of the loss of a card in writing or using the online management system (eServices) in conjunction with our Card Protect service.
- Unlike bank credit and debit cards, our fuel cards do not contain your personal or business financial details, so should they fall into the wrong hands, they cannot be used fraudulently to withdraw your funds.

The BP fuel card also has the following security features

PIN & online authorisation: The new, more secure way to pay with your BP fuel card. Instead of using your signature to verify payments at our sites, you will be asked to enter a four-digit Personal Identification Number (PIN) known only to you.

BP Customer Application Form

Name of Company/ Trading Name								
	If sole trader or partnership, correct legal entity should show sole proprietor or all partners' names as per the following example: M Jones & C Jones T/A Jones Manufacturing							
Contact Name								
Full Postal Address								
							Post code	
Telephone Number					Fax Number			
Email Address					Mobile Number			
Home Address (if not limited company)								
							Post code	
Trading from					Ltd from			
Co. Reg. Number					Ultimate Holding Co. (if applicable)			
Main business activity								
Estimated monthly fuel purchases			Bulk Tank			Present supplier		
Total number of company vehicles	Diesel		Petrol			LPG		
Type of vehicles	No. Cars		No. Vans		No. HGVs		No. Coaches	
<p>We warrant that the above information is correct and we consent to Fuel Card Services Ltd. making such enquiries as it shall consider necessary regarding this application and accept that Fuel Card Services Ltd. reserves the right to reject this application without being required to state any reason. If the account is accepted the account holder agrees to be bound by the Terms & Conditions (a copy of which is available on request). I agree a card charge of £12 is payable per card per annum. Cards are valid for 3 years. I can confirm that the payment terms of weekly Direct Debit are acceptable (7 days from invoice date).</p>								
Authorised Signature of Company								
Full Name of Signatory					Date of Birth			
Position Held					Date			

☐ The details you provide will only be used by Fuel Card Services Ltd. and its associated companies to keep you informed of new products and services. If you would prefer not to receive this information, please tick here.

BP Card Order Form

Details of the company name to be embossed on all cards

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Purchase Options	
60	Diesel & Adblue
61	All Fuels & Adblue
62	All Fuels, Adblue & Lubricants
63	All Fuels, Adblue, Lubricants & Carwash

Card Requirements														
Cost Centre Official Use Only	Vehicle Registration Number or Driver Names													Purchase Option Use codes above

FUEL CARD SERVICES LIMITED



**Instruction to your bank or
building society to pay Direct Debits**

Originator's Identification Number

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Please fill in the whole form and send to:

FREEPOST, RSET-ZKES-YHXR, Fuel Card Services, Wantage, OX12 8NE

1. Name and full postal address of your Bank or Building Society

To: The Manager _____ Bank/Building Society
Address _____

Postcode _____

2. Name(s) of account holder(s)

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5. Reference Number (for office use only)

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3. Branch Sort Code

(from top right hand corner of your cheques)

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4. Bank or Building Society account number

--	--	--	--	--	--	--	--

6. Instruction to your Bank or Building Society

Please pay Fuel Card Services Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Fuel Card Services Limited and, if so, details will be passed electronically to my Bank/Building Society

Signature(s) _____

Date _____

Banks and Building Societies may not accept the Direct Debit Instructions for some types of account



The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instruction to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Fuel Card Services Limited will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request Fuel Card Services Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Fuel Card Services Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay back when Fuel Card Services Limited asks you to.
- You can cancel a Direct Debit at any time by writing to your bank or building society. Written confirmation may be required, please also notify us.

