

These Terms and Conditions govern the provision of invoices by electronic means only and do not affect the terms and conditions of use of any fuel card. If there is any inconsistency or discrepancy between the terms and conditions of the fuel card and these terms and conditions then the terms and conditions of the fuel card shall apply.

An electronic invoice (eBilling) or the provision of access to such a document will be sent or provided on behalf of Fuel Card Services Ltd monthly or at such other times as agreed by Fuel Card Services Ltd. Invoicing by means of an eBilling will be without additional charge to the account holder (referred to below as "the CUSTOMER"), although Fuel Card Services Ltd reserves the right to vary these terms or to revert to invoicing by traditional postal means without notice.

The customer will receive only the eBilling, however at any time should the CUSTOMER wish to revert back to paper billing it is the Customer's responsibility to advise Fuel Card Services Ltd.

If any eBilling fails to reach the e-mail address specified in the eBilling request or any subsequently advised e-mail address, or any loss or corruption of information occurs (whether due to the Customer's computer equipment, routing failure of the eBilling or for any other reason whatsoever) it is the Customer's responsibility to advise Fuel Card Services Ltd and no such failure or loss shall affect the Customer's liability for making payment of all amounts properly due from the CUSTOMER to Fuel Card Services Ltd on or before the due date for payment. For the avoidance of doubt the CUSTOMER is responsible for informing Fuel Card Services Ltd of all changes to the Customer's administration data, which includes the destination e-mail address of the eBilling. The CUSTOMER is responsible for informing Fuel Card Services Ltd by e-mail should any corruption or other failure of any transmission occur. The CUSTOMER is responsible for informing their local tax office, if required, of their intention to receive invoices electronically. Fuel Card Services Ltd eBillings require Adobe Reader®™, which is available free of charge. The maintenance and procurement of this software is the responsibility of the customer. Fuel Card Services Ltd will not accept any correspondence sent to the eBilling original e-mail address (i.e. to the sender of the eBilling whether by clicking on "reply" or otherwise).

ALL CUSTOMER queries relating to any fuel cards, invoices or eBilling will only be accepted at [ebill@fuelcardservices.com](mailto:ebill@fuelcardservices.com) or such other address as notified by Fuel Card Services Ltd.

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