



Fuel Card Services Ltd  
The Black Barn, Manor Farm  
Manor Road, Wantage  
Oxfordshire OX12 8NE

Telephone 0844 870 9988  
Fax 0844 870 7598  
enquiries@fuelcardservices.com  
www.fuelcardservices.com

Dear Sir/Madam,

***You are just TWO signatures away from savings on your fuel bill.***

We would like to take this opportunity to confirm, with thanks, the interest you have expressed in opening a **UK Fuels credit account with Fuel Card Services.**

We need just five minutes of your time and just a little more detail about your business to open your account.\*

Therefore, I have attached some simple forms for you to complete and return to us.

**Just TWO signatures required please...**

There are two signatures required from an authorised signatory on the attached forms, plus the blank areas which we need you to kindly complete.

Please could you return the forms by scanning and emailing to [enquiries@fuelcardservices.com](mailto:enquiries@fuelcardservices.com), faxing to **0844 870 7598** or posting at your earliest convenience to:

**FREEPOST, RSET-ZKES-YHXR, Fuel Card Services, Wantage, OX12 8NE**

We look forward to receiving the completed forms so that we can ensure that you start to enjoy all the best in value, service and quality that a **UK Fuels fuel card from Fuel Card Services** can offer you.

In the mean time, should you require any further assistance, please do not hesitate to contact us on **0844 870 9988**.

Yours faithfully,

*The Fuel Card Services Team*

Tel 0844 870 9988  
[enquiries@fuelcardservices.com](mailto:enquiries@fuelcardservices.com)

\*subject to credit status



**Collect Tesco Clubcard points  
see below for details**






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**Fuel Card Services is delighted to offer the UK FUELS fuel card** - with a nationwide network of filling stations where your drivers can fill up with diesel without needing cash.

The aim of *Fuel Card Services* is to be YOUR strategic partner to meet your individual needs and offering the highest level of service at the most competitive prices. This proposal will identify the following key areas, which we feel will be of benefit to you and YOUR business:

 <b>FUEL CARD BENEFITS</b>						
Benefits	Fuel card	Company debit card	Company credit card	Pay & reclaim	Cash advance	Tank in yard
Fixed price typically below pump including motorways	✓					
Purchases can be restricted to fuel products	✓					
Vehicle identified on dedicated card	✓					
No up-front payments for most users	✓		✓	✓		
Interest-free credit as standard	✓		✓			
Free online fuel account management	✓					
VAT-approved invoice/statement (no need for individual receipts)	✓					
EU 6th Directive compliant	✓					
Online card cancellation (24hr) available	✓					
Fuel management and cost centre reports	✓					

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## Cost-Saving

**Low prices** - Up to 4p per litre saving off of the national average diesel price

**Fixed weekly diesel price\*\*** - Available at all UK Fuels sites throughout the UK

**No regional price variances** - The same low diesel price wherever you fill up in the UK\*\*

**Pay as you go** - No up front payments\* or cash tied up in your tank in yard stock, only pay for the fuel you use

**Interest free credit and simple payment terms** - No up front payments\*

## Customer Service

**Access to 1000+ sites** - Including Tesco\*\*\*, Morrisons\*\*\* and The Co-operative supermarket forecourts

**Tesco Clubcard Points** - Collect one Clubcard point for every £2 spent on fuel at a Tesco Forecourt

**Motorway coverage** - Discounted diesel also available from most Moto motorway service stations

**Free fuel management reporting** - Detailed and flexible fuel analysis reports available online 24 hours a day

## Confidence

**No unauthorised purchases** - Fuel card use is restricted to diesel fuel and lubes only

**Quality fuels** - Our UK Fuels fuel cards are selected service stations supplying quality diesel fuel from Shell, Texaco, Esso, BP and Murco

**Fuel Card Services is a part of DCC** - The leading oil and liquefied petroleum gas (LPG) sales, marketing and distribution business in Britain and Ireland.

\*subject to credit status

Quality accreditation for fuel  
card management systems



Fuel Card Services Ltd. Registered in England & Wales No. 2107821.  
Registered Office: Alexandra House, Lawnswood Business Park, Redvers Close, Leeds, LS16 6QY.

a **DCC** company

COST-SAVING

CUSTOMER SERVICE

CONFIDENCE

Helping protect the rainforests with  
**CO<sub>2</sub>count** and **coolearth**  
count • control • cut



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## Customer Service *from Fuel Card Services*

Site locations, account management, quality fuel and meeting our customers' expectations.

The **UK Fuels card from the Fuel Card Services** offers a network of approximately 1000+ discounted UK Fuels sites nationwide, in urban areas as well as major routes, where you can fill up with diesel.

Of these 1000+ sites, you have multiple brands available, including: ALL Tesco, Morrisons & The Co-operative supermarkets, as well as selected BP, Shell, Texaco, Esso, Total and many more nationwide.

### Account Management:

Cards can be placed on *stop* promptly, and we aim to have all replacement cards with you within seven working days. With *Fuel Card Services* you can benefit from a state of the art online management tool, which provides you with full control over your account at the touch of a button.

Reports on your drivers' or vehicles' fuel drawings can be provided.

### Customer Satisfaction:

*Fuel Card Services* is committed to meeting YOUR service expectations. The team here at *Fuel Card Services* will provide you with the highest level of customer service.

## Cost-Savings *from Fuel Card Services*

### Weekly Nationwide Pricing:

We monitor our fuel prices daily to ensure that we are always competitive with other fuel suppliers. We aim to be consistently below the UK average pump price.

UK Fuels is a bunkering network; we can purchase fuel from a range of suppliers to deliver into our extensive network of sites. This allows *Fuel Card Services* to negotiate the most competitive rates, which can be passed on to our valued customers.

### VAT Recovery:

You can be prepared by issuing *Fuel Card Services* cards to your employees for purchasing fuel. In this way, you can avoid the risk of not being able to reclaim 20% of your fuel costs by becoming the direct purchaser of the fuel rather than your employee.



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## Confidence *from Fuel Card Services*

The cards offer excellent security features:

- Cards can be set up so they can be used to draw diesel only, restricting fraudulent use.
- PIN numbers are used at unmanned filling stations.
- Where the registration number of the vehicle is embossed on the card, fuel should only be able to be drawn for this vehicle.
- Liability is with the card provider, two working days after notification in writing of the loss of the card.

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\*\*some sites in remote areas may incur an additional surcharge

\*\*\* a small surcharge is applied at these sites

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## Additional Services from Fuel Card Services

### Card Protect - Zero liability card insurance



Card Protect provides you with complete confidence, with zero-liability insurance on your fuel card account.

### CO2Count - Count, control and cut your fleet's emissions



Our unique emissions counting service, CO2Count, allows you to monitor and reduce your fleet's CO2 and other greenhouse gas emissions whilst helping to protect the world's rainforests and their indigenous peoples by supporting our environmental partner, Cool Earth.

### MileageCount - Every mile counts



MileageCount is another exclusive, unique service we offer. MileageCount calculates accurate MPG reports for your fleet, including the split between business and private mileage costs to satisfy the HMRC reporting requirements, and also helps you meet your Duty of Care obligations to your drivers.

### eServices - Your direct route to fuel savings



Our online fuel card management system, eServices, allows you to take control of your account 24/7. On

eServices, you can: view and download detailed transaction information; order and cancel cards; and view or download a complete list of your cards and their details, including live cards, stopped cards, vehicle registration, driver name and expiry date.

### eBilling - Invoices direct to your email inbox



eBilling sends your invoices and statements via email in PDF format as soon as they are produced, avoiding delays in the post. This file format is secure and cannot be manipulated, and therefore will be accepted for VAT and Inland Revenue purposes.

This guarantee should be detached and retained by the payer.

#### THE DIRECT DEBIT GUARANTEE



- This Guarantee is offered by all banks and building societies that accept instruction to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Fuel Card Services Limited will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request Fuel Card Services Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Fuel Card Services Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay back when Fuel Card Services Limited asks you to.
- You can cancel a Direct Debit at any time by writing to your bank or building society. Written confirmation may be required, please also notify us.

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Alternatively, please fax to 0844 870 7598, or scan and email to [enquiries@fuelcardservices.com](mailto:enquiries@fuelcardservices.com)

Card Details/Order Form	
Company name to be embossed on all cards	
Vehicle registration or Driver's name	Purchase Option <i>(office use only)</i>
Card Brand <i>(office use only)</i>	

<b>FUEL CARD SERVICES LTD</b>	<b>Instruction to your Bank or Building Society to pay by Direct Debit</b>	
Name and full postal address of your Bank or Building Society To: The Manager <span style="float: right;">Bank/Building Society</span> Address <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <div style="text-align: right; margin-top: 10px;">Postcode</div>	Name(s) of Account Holder(s) <div style="border: 1px solid black; height: 25px; width: 100%;"></div> Branch Sort Code <div style="border: 1px solid black; height: 25px; width: 100%;"></div> Bank/Building Society account number <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <b>Instruction to your Bank or Building Society</b> Please pay Fuel Card Services Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Fuel Card Services Ltd and, if so, details will be passed electronically to my Bank/Building Society.	Service User Number <div style="border: 1px solid black; padding: 5px; text-align: center; font-size: 1.2em;"> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; line-height: 30px; margin: 0 5px;">6</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; line-height: 30px; margin: 0 5px;">2</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; line-height: 30px; margin: 0 5px;">4</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; line-height: 30px; margin: 0 5px;">7</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; line-height: 30px; margin: 0 5px;">5</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; line-height: 30px; margin: 0 5px;">1</div> </div> Reference (office use only) <div style="border: 1px solid black; height: 40px; width: 100%;"></div> Signature(s) <div style="border: 1px solid black; height: 80px; width: 100%;"></div> Date <div style="border: 1px solid black; height: 25px; width: 100%;"></div>