



Fuel Card Services Ltd | Telephone 0844 870 9988
The Black Barn, Manor Farm | Fax 0844 870 7598
Manor Road, Wantage | enquiries@fuelcardservices.com
Oxfordshire OX12 8NE | www.fuelcardservices.com

Dear Sir/Madam,

You are just TWO signatures away from savings on your fuel bill.

We would like to take this opportunity to confirm, with thanks, the interest you have expressed in opening a **BP Plus Pump Related Price credit account with Fuel Card Services.**

We need just five minutes of your time and just a little more detail about your business to open your account.*

Therefore I have attached some simple forms for you to complete and return to us.

Just TWO signatures required please...

There are two signatures required from an authorised signatory on the attached forms, plus the blank areas which we need you to kindly complete.

Please could you return the forms by scanning and emailing to **enquiries@fuelcardservices.com**, faxing to **0844 870 7598** or posting at your earliest convenience to:

FREEPOST, RSET-ZKES-YHXR, Fuel Card Services, Wantage, OX12 8NE

We look forward to receiving the completed forms so that we can ensure that you start to enjoy all the best in service, savings and security that a **BP fuel card from Fuel Card Services** can offer you.

In the mean time, should you require any further assistance, please do not hesitate to contact us on **0844 870 9988**.

Yours faithfully,

The Fuel Card Services Team

Tel 0844 870 9988
enquiries@fuelcardservices.com

*subject to credit status





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Fuel Card Services are delighted to offer the BP Pump Related Price fuel card - with a nationwide network of filling stations where your drivers can fill up with diesel without needing cash.

The aim of Fuel Card Services is to be YOUR strategic partner to meet your individual needs, whilst offering the highest level of service at the most competitive prices.

This proposal will identify the following key areas, which we feel will be of benefit to you and YOUR business:

Cost-Saving

Competitive pricing - Pump related pricing at all BP and Texaco sites

Pay as you go - No up front payments or cash tied up in your tank in yard stock, only pay for the fuel you use

Interest free credit and simple payment terms - No up front payments*

Nectar Points - Collect reward points every time you or your drivers purchase fuel. Points can be collected by the individual driver or by the company centrally.



Customer Service

Convenience - 90% of people live within a 5 mile radius of a BP service station

Over 1100 UK BP branded sites - Highest quality nationwide network

Also accepted at Texaco forecourts - Over 800 locations nationwide

Motorway coverage - BP has the most extensive motorway service area network

Free fuel management reporting - Detailed and flexible fuel analysis reports available FREE on line 24 hours a day

SMS & SATNAV - Pump locator service

Adblue - Available from BP service stations





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Confidence

No unauthorised purchases - Fuel card use is restricted to fuel and lubes only

Quality fuels - Our BP fuel cards are accepted at all BP service stations supplying the highest quality products for you and your fleet.

Fuel Card Services is a part of DCC - The leading oil and liquefied petroleum gas (LPG) sales, marketing and distribution business in Britain and Ireland.

We offer you an unusual advantage: **Quality accreditation for fuel card management and service.**



Cost-Saving from Fuel Card Services

VAT Recovery:

By issuing *Fuel Card Services* cards to your employees for purchasing fuel, you can avoid the risk of not being able to reclaim the VAT of your fuel costs by becoming the direct purchaser of the fuel rather than your employee.

Reduce Variable Costs – Engine Damage:

According to independent research published by the Consumers' Association, the 2% saving in filling up on lower grade fuel may result in a 7% increase in fleet depreciation caused by increased engine damage.

Fuel Card Services can help you by only providing you with quality diesel and petrol, available from all BP and Texaco service stations.

Quality accreditation for fuel
card management systems



Fuel Card Services Ltd. Registered in England & Wales No. 2107821.
Registered Office: Alexandra House, Lawnswood Business Park, Redvers Close, Leeds, LS16 6QY.

a **DCC** company

COST-SAVING

CUSTOMER SERVICE

CONFIDENCE

Helping protect the rainforests with
CO₂count and **coolearth**
count · control · cut



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Customer Service from Fuel Card Services

The **BP Plus Pump Price card** from the **Fuel Card Services** offers you all the network of approximately 2000 BP and Texaco sites nationwide, including main trunk roads and motorway service areas for you to fill up with diesel and petrol.

The benefit of BP and Texaco sites is that they are easily identifiable to your drivers wherever you are in the UK, offering quality fuel and quality facilities.

Account Management:

Cards can be placed on *stop* immediately using the online management system, and we aim to have all replacement cards with you within seven working days.

Weekly reports: We can tailor our reporting to identify any transactions that do not fit within your normal operational activities. This can be tailored to your exact needs and highlight any issues with drivers' usage of your fuel cards, and sent to you by post, email or available on-demand online.

Customer Satisfaction:

Fuel Card Services is committed to meeting YOUR service expectations. The team here at *Fuel Card Services* will provide you with the highest level of customer service.

Confidence from Fuel Card Services

The cards offer excellent security features:

- Cards can be set up so they can be used to draw diesel or petrol only, restricting fraudulent use.
- Liability is with the card provider, immediately after notification of the loss of a card in writing, using the online management system.
- Unlike bank credit and debit cards, our fuel cards do not contain your personal or business financial details, so should they fall into the wrong hands, they cannot be used fraudulently to withdraw your funds.

The BP fuel card also has the following security features

PIN & online authorisation: The new, more secure way to pay with your BP fuel card. Instead of using your signature to verify payments at our sites, you will be asked to enter a four-digit Personal Identification Number (PIN) known only to you. Here at Fuel Card Services we want you to benefit from the most up to date technology to help secure all of your cards against any misuse.

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Additional Services from Fuel Card Services

Card Protect - Zero liability card insurance



Card Protect provides you with complete confidence, with zero-liability insurance on your fuel card account.

CO2Count - Count, control and cut your fleet's emissions



Our unique emissions counting service, CO2Count, allows you to monitor and reduce your fleet's CO2 and other greenhouse gas emissions whilst helping to protect the world's rainforests and their indigenous peoples by supporting our environmental partner, Cool Earth.

MileageCount - Every mile counts



MileageCount is another exclusive, unique service we offer. MileageCount calculates accurate MPG reports for your fleet, including the split between business and private mileage costs to satisfy the HMRC reporting requirements, and also helps you meet your Duty of Care obligations to your drivers.

eServices - Your direct route to fuel savings



Our online fuel card management system, eServices, allows you to take control of your account 24/7. On

eServices, you can: view and download detailed transaction information; order and cancel cards; and view or download a complete list of your cards and their details, including live cards, stopped cards, vehicle registration, driver name and expiry date.

eBilling - Invoices direct to your email inbox



eBilling sends your invoices and statements via email in PDF format as soon as they are produced, avoiding delays in the post. This file format is secure and cannot be manipulated, and therefore will be accepted for VAT and Inland Revenue purposes.

This guarantee should be detached and retained by the payer.

THE DIRECT DEBIT GUARANTEE



- This Guarantee is offered by all banks and building societies that accept instruction to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Fuel Card Services Limited will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request Fuel Card Services Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Fuel Card Services Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay back when Fuel Card Services Limited asks you to.
- You can cancel a Direct Debit at any time by writing to your bank or building society. Written confirmation may be required, please also notify us.

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Please fill in the whole form and send to: FREEPOST, RSET-ZKES-YHXR, Fuel Card Services, Wantage, OX12 8NE
Alternatively, please fax to 0844 870 7598, or scan and email to enquiries@fuelcardservices.com

Card Details/Order Form	
Company name to be embossed on all cards	
Vehicle registration or Driver's name	Purchase Option <i>(office use only)</i>
Card Brand <i>(office use only)</i>	

FUEL CARD SERVICES LTD	Instruction to your Bank or Building Society to pay by Direct Debit	
Name and full postal address of your Bank or Building Society To: The Manager Bank/Building Society Address <hr/> <hr/> <hr/> <div style="text-align: right;">Postcode</div>	Name(s) of Account Holder(s) <div style="border: 1px solid black; height: 30px; width: 100%;"></div> Branch Sort Code <div style="border: 1px solid black; height: 30px; width: 100%;"></div> Bank/Building Society account number <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	Service User Number <div style="border: 1px solid black; padding: 5px; text-align: center; font-size: 1.2em;"> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; line-height: 30px; margin: 0 5px;">6</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; line-height: 30px; margin: 0 5px;">2</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; line-height: 30px; margin: 0 5px;">4</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; line-height: 30px; margin: 0 5px;">7</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; line-height: 30px; margin: 0 5px;">5</div> <div style="display: inline-block; width: 30px; height: 30px; border: 1px solid black; line-height: 30px; margin: 0 5px;">1</div> </div>
Banks and Building Societies may not accept Direct Debit Instructions from some types of account		Reference (office use only) <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Instruction to your Bank or Building Society Please pay Fuel Card Services Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Fuel Card Services Ltd and, if so, details will be passed electronically to my Bank/Building Society.		Signature(s) <hr/> Date <div style="border: 1px solid black; height: 40px; width: 100%;"></div>